

Long Point Common Area Private Event Application

Deliver Completed Form to Long Point Gate or Email to:

longpoint@lanierassociationmanagement.com

Name: _____ Address: _____

Phone: _____ Email: _____

Number of Attendees: _____ Date Requested: _____ Start: _____ End: _____

Common areas are open from 9:00 AM-10:00 PM. Pool/pavilion weekend reservations are available from 10AM-12PM or after 4PM during summer pool season. No party in excess of 50 people in attendance. No amplified music is allowed.

Requested Facility: Pool _____ Playground _____ Pool Pavilion _____

I am a Member in good standing of Long Point Property Owner's Association (LPPOA) and am applying for permission to have a private event at the LPPOA common area. I agree to abide by all LPPOA rules and regulations related to the use of the pool or playground and safety instructions given by lifeguards. I understand that I am responsible for myself and all guests in attendance. I understand that, while no other private events will be scheduled at the same time, I am NOT being granted exclusive use of the pool or playground during the scheduled hours of the party.

Rules:

1. Your party date must be applied for at least **15 days** prior to the event by completing and submitting this form. You will be notified that approval has been granted or denied by email.
2. Children attending the party are not allowed on the floating or fixed docks.
3. The area is to be left in a neat and clean condition. All trash must be taken out to LP trash bins in the parking lot. If the trash bins are full, you cannot leave trash outside of the bins. You must take trash with you. The cost of any special cleanup required following the event will be charged to the Member Sponsor.
4. The cost of any repairs to or replacement of LPPOA property damaged during the event will be charged to the Member Sponsor.
5. The Member Sponsor is *required* to reserve and pay for one (1) special lifeguard for each 20 (or fraction thereof) people expected to swim at a pool party. The lifeguard on regular duty during party hours is **NOT** to be counted as a special lifeguard.
6. Private Party only. No outside organizations are allowed to attend. LPPOA is a private facility and must not be open to the public for liability. You cannot prop the gate open.

Fees:

1. You can reserve exclusive use of the pool pavilion for a fee of \$150.00 for 2 hours (summer months May-August) and 4 hours winter months (Sept. – April). In addition to the rental fee, a deposit check in the amount of \$75 must be turned in at time of reservation. If facility is left in clean and neat condition and all trash is taken out, the deposit check will be returned to you.
2. The cost of Special Lifeguards is presently \$25.00 per hour for each lifeguard.
3. Minimum Special Lifeguard fee will be based on 2 hours for each lifeguard. Payments should be made to the Long Point POA and must be dropped off at the Gate a week prior to your event.
4. All events are subject to cancellation due to bad weather conditions.
5. Rescheduling of an event must be done by submitting a new application form.

Signature: _____ Date: _____

(For Office use only – Total Cost: _____ Total Paid: _____ Check Cash

Long Point Property Owners Association Pavilion

Cleanup Checklist

- All trash emptied and taken to LP trash bins
- All tables cleared off
- All chairs where they belong
- Decorations removed
- All food and drink disposed of or removed
- Grill area cleaned up
- Grill covered
- Grill tools cleaned and accounted for
- TV turned off and covered
- TV remote near the TV
- Bathrooms should be kept tidy and free of trash
- Turn off any and all lights/ fans within pavilion

**The cost of any special cleanup required following the event will be charged to the Member sponsor. The cost of any repairs to or replacement of LPPOA property damaged during the event will be charged to the Member sponsor.*

Signature: _____ Date: _____