

Long Point Property Owner's Association

Architectural Review Board Short Form Application

Date Submitted: _____

Name: _____

Address: _____

Phone Number: _____

Email: _____

We request permission to do the following at the above referenced property:

1. Change exterior color of:

- _____ House
- _____ Trim
- _____ Shutters
- _____ Doors
- _____ Porches or deck railing
- _____ Stucco

Attach sample color(s) with this application

2. Change color shingles. *Covenants specify "architectural" type shingle must be used.* Attach a sample of the new (colored) shingle with this application or provide a color chart. If you replace the roof with the same color, this is considered a "repair" and does not require ARB approval.

3. Replace:

- _____ Garage doors
- _____ Exterior lighting
- _____ Front door
- _____ Windows
- _____ Steps
- _____ Deck
- _____ Shutters
- _____ Driveway
- _____ Repair/replace/changes to driveway (must attach site plan and materials to be used if increasing size), if replacing with pavers, must provide a colored sample of the material.
- _____ Other:

In all the above the ARB needs a description of what the new replacement items will look like in color, size, etc. Can be a brochure, photo, web-link, or sample piece so that the ARB understands what the property will look like after the change.

4. Landscape/Yard (Add or Change):

Trees: Removal due to disease, dead, lightning strike, leaning

Trees: Removal for other reasons (remarks) _____

Note: Trees greater than 4" in diameter at chest height must have ARB approval. Please mark the tree(s) with ribbon so that the ARB members can easily identify. General pruning does not require ARB approval.

Shrubbery

Benches

Fountains

Bird Baths

Arbors

Swings

Outdoor fireplaces

Other: _____

5. Fences:

New

Replace

Note for New: Need description such as dimensions, type of fence (meal, brick, stucco, etc.) need outline sketch of house and property showing where fence will be placed, reason for fence (i.e. pool, etc.) Covenants do not permit a fence to be used to define the property lines. Fences cannot extend further than the rear house line. No fence can protrude on either side of the home so that it is viewable from the street.

6. Porch:

Enclose with screening

Enclose with windows

7. Porch railings:

Add

Remove

8. Front Walkway:

Add

Remove

9. Increase size of patio or deck (circle one):

Dimensions _____

In general, when you submit your request, please provide as much information as possible. If you are adding onto a house, you will need to use the Construction Application. To enclose a porch with windows/doors, etc. you may use the short form along with the plans/drawings from the builder. You are responsible to have the builder or contractor obtain the necessary permits and approval from the Chatham County Building Department.

If you have any questions, please contact an ARB member.

Please sign below:

Owner: _____

Date: _____